

SECRET

Approved For Release 2004/03/25 : CIA-RDP80M01082A000700260001-0

DCI/IC 74-2369

OK M 15

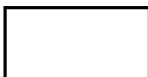
31 October 1974

MEMORANDUM FOR: D/DCI/IC
AD/DCI/IC
PD/DCI/IC

SUBJECT : Functional Responsibilities of Coordination
Staff Members

25X1

The following listing indicates current responsibilities of
CS Staff members:



Support DCI on NSCIC program
Support DCI on PFIAB matters
Support D/DCI/IC on NSCIC Working Group matters
Support D/DCI/IC on NSCIC/WG Intelligence Panel program

Revise NSCIDs
Revise DCIDs

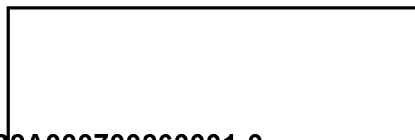
Support D/DCI/IC overview of USIB committees
--Draft Letters of Instruction
--Promote coordination among committee chairmen

Prepare initial drafts of DCI's:
--Objectives for the Intelligence Community (annual)
--Perspectives for Intelligence (five year projection)
--Annual Report to the President and PFIAB

Special projects:

Currently:

--National/tactical intelligence interface
--Revision of 1965 SecDef/DCI NRO agreement
--Lecture to FSI "Intelligence and Foreign Policy" course
on "Structure of the Intelligence Community" (4 Nov)
--Lecture to OTR Information Science course on "Impact of
New Methodologies" (18 Nov)



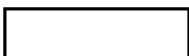
252

Approved For Release 2004/03/25 : CIA-RDP80M01082A000700260001-0

SECRET

SECRET

25X1

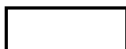


Monitor Murphy Commission activities for DCI
Monitor legislative actions of import to the Intelligence Community
Prepare text and back-up materials for DCI's Community budget presentations to the Congress
Special projects as assigned by the D/DCI/IC, AD/DCI/IC or D/CS/IC
Currently:
--Editing DCI annual report to the President
--Monitoring CRA/MOU redraft by DDO and JCS Joint Staff



25X1

Prepare speeches for D/DCI/IC and AD/DCI/IC
Present briefings on Intelligence Community
Special projects as assigned by D/DCI/IC, AD/DCI/IC or D/CS/IC
Currently:
--National/tactical intelligence interface
--CS inputs to NFIPR
--Participate in steering committee of Intelligence Community Exercise (INTELEX)
--Prepare a study on "The Role of National Intelligence in the Net Assessment Process" (due 15 Dec)
--Review Armed Forces Staff College Pub 5, "Intelligence for Joint Forces" (due 5 Nov)
--Prepare a text on "The U.S. Foreign Intelligence Community" for use by the NWC, ICAF, AWC, DIS, NCS, FSC, FSI, OTR (due 8 Nov)
--Prepare a bibliography of open source intelligence literature for use by Service schools (due 8 Nov)
--Prepare a package of DCI documents for use by Service and intelligence schools (due 8 Nov)
--Lecture to DIS National Security Policy seminar on "Intelligence Community Staff Activities in Support of National Security Policy" (due 12 Dec)



25X1

Prepare status reports for DCI on accomplishment of DCI "Objectives"
Prepare IC bi-monthly activities report
Prepare IC weekly activities report
Update IC "Command briefing"
Special projects as assigned by Director/CS, D/DCI/IC or AD/DCI/IC
Currently
--CS inputs to NFIPR



2
Director, Coordination Staff

25

SECRET